

**THE GREATER HARRODSBURG/MERCER COUNTY
PLANNING AND ZONING COMMISSION**

109 Short Street
Harrodsburg, Kentucky 40330
(859)-734-6066

SPECIAL CALLED MEETING

Date: May 30, 2006

Time: 5:30pm

MINUTES

1. Chairman Upchurch called the meeting to order:

A. Roll Call of Commission Members:

Commissioners Present:

Robert Lewis
Bob Upchurch
Rosetta Johnson
Boone Logan
Bill Randolph

Staff Present:

David Patrick, Attorney
Shawn Moore, Executive Director
Jane Campbell, Administrative Asst.

2. Old Business: None

3. New Business:

1. Site Plan – CVS Pharmacy – submitted by Phillip Gilbert on behalf of CVS Pharmacy. The purpose of this plat is to identify the commercial development site and gain approval for the construction of an 11,945 sq. ft. pharmacy. The property is located on Mooreland Avenue and College Street in Harrodsburg, Kentucky. The property is zoned B-2 (General Business). A motion was made Commissioner Lewis and seconded by Commissioner Randolph to approve the plat as submitted contingent upon the historical wall that is on the property will remain in place per Phillip Gilbert and the sidewalks surrounding the property will be repaired as needed by CVS Pharmacy. Roll call vote was unanimous. Motion carried.

2. Site Plan – Artisan Grooming – submitted by Laurin Howard for the purpose of showing a proposed pet grooming business. The property is located at 240 Kirkwood Road in Mercer County, Kentucky. The zoning map indicates this property is zoned A-3 (Small Community). A motion was made by Commissioner Randolph and seconded by Commissioner

Johnson to approve the plat as submitted pending the utility signatures needed on the plats. Roll call vote was unanimous. Motion carried.

4. COMMUNICATION – BILLS – PERSONNEL:

1. Executive Director's Report

- a. James Driver – Division of Local Government Services –** Mr. Driver presented to the Commission information regarding social security and KRS benefits. Mr. Driver explained to the Commission that a Section 218 Resolution could be adopted in order for staff to “opt” out of contributing to social security benefits. A motion was made by Commissioner Lewis and seconded by Commissioner Randolph to adopt a Section 218 Resolution. Motion unanimously carried.
- b. Industrial Authority Desk in Enforcement Officers Office –** Executive Director, Shawn Moore informed the Commission that he has been approached by The Industrial Authority regarding the desk, and The Industrial Authority wants the Commission to buy the desk from them for a purchase price of \$500.00. A motion was made by Commissioner Logan and seconded by Commissioner Randolph to offer The Industrial Authority a price of \$250.00 for the desk , or they may remove the desk at their will and the Commission will obtain a desk from salvage for the Enforcement Officer. Motion unanimously carried.
- c. Vocational Student Intern –** Per the request of Chairman Upchurch there is a need for temporary part-time summer help in the Planning & Zoning Office from The Vocational School. He feels this would give the staff support during the busy summer season, further enhance learning skills for the intern and show the community what the Planning & Zoning Staff & Commission do for the community and its citizens. A motion was made by Commissioner Logan and seconded by Commissioner Lewis to offer a position of \$5.15 per hour to an intern from the Vocational School for part-time temporary summer help only at less than 20 hours per week. Motion unanimously carried.
- d. Proposed Staff/Commission Shirts –** Executive Director, Shawn Moore made a request to the Commission to purchase uniform shirts for the Commission & Staff to inform the public, especially for the Enforcement Officer, when she makes her site visits to let the public be aware of who she is. The shirts would have an adequate logo and of uniform quality for all Staff & Commission members. The Commission asked Mr. Moore to obtain more information on the purchase price of these shirts.
- e. Public Address System –** Per the request of the press, public and Vice-Chairman Boone Logan, they have asked Executive Director, Shawn Moore to try ways of improving the sound quality in the Commission Chambers during meetings. There have been

several complaints that the Commission cannot be heard clearly. Mr. Moore is still researching this matter to further enhance the sound quality in the Commission Chambers. The Commission asked Mr. Moore to obtain more information about this issue.

- 2. Attorney's Report – David Patrick** – Attorney Patrick requested that his report be submitted during executive session.

5. Executive Session – (Litigation)

A motion was made by Commissioner Lewis and seconded by Commissioner Johnson to go into executive session for the purpose of discussing litigation. Motion unanimously carried. A motion was made by Commissioner Lewis and seconded by Commissioner Logan to come out of executive session. Motion unanimously carried. No action was taken from executive session.

Adjournment: With no further business being brought before the Commission, a motion was made by Commissioner Logan and seconded by Commissioner Johnson to adjourn the meeting. The meeting adjourned at 7:00 pm.